



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS MEETING

December 15, 2014

Minutes

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Chair
Kevin C. Kerr, Vice-Chair
Guy Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E. Township Engineer

Call To Order

Mrs. Tomlinson called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mr. Donatelli, to approve as presented the minutes of the November 11, 2014 Board of Supervisors Workshop and the November 17, 2014 Board of Supervisors Meeting and Conditional Use Hearing. The Motion carried unanimously.

Approval of Payments

Mr. Kerr moved, seconded by Mr. Donatelli, to approve the payments as listed December 11, 2014. Mr. Donatelli abstained from the payment to the Chester County Solid Waste Authority as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported a strong balance sheet, year to date revenues at 112.4% of budget, expenses at 94.2% of budget, and all operating departments are within budget.

Supervisor's Report

Mrs. Tomlinson announced that an Executive Session was held December 9, 2014, regarding personnel. Mrs. Tomlinson read the following calendar: December 25, 2014 the Office is closed – Christmas Day; January 1, 2015 the Office is closed – New Year's Day; January 5, 2015, 7:00 p.m. Board of Supervisors Annual Organization Meeting; January 6, 2015, 4:00 p.m. Elected Auditors Annual Organization Meeting; January 13, 2015 4:00 p.m. Board of Supervisors Workshop; January 20, 2015 (Tuesday) 7:00 p.m. Board of Supervisors Meeting.

Administration Reports

Township Engineer's Report

Dave Leh reported that the weather has delayed the trail construction at Upland Farm and due to the colder temperature, paving of the trails won't be done until spring. Construction of the parking area and stabilizing the basins is underway. Dedication punchlist items for Waynebrook are nearing completion; a Conditional Use Application and Land Development Plan have been submitted by the County for improvements to the Struble Trail Trailhead at Dorlan Mill Road; a grading/site plan has been submitted for the Sunoco pump station at Milford Road and Little Conestoga Road. The Byers Station HOA and Orleans Homebuilders are in a dispute regarding the condition of approximately 20 square of sidewalk. The builder contends the condition is deteriorating due to the HOA contractor's overuse of winter salt. Copies of the following MS4 educational materials from the U.S. Environmental Protection Agency are available to the public

– “Stormwater Phase II Final Rule – Small MS4 Stormwater Program Overview” and “Stormwater Phase II Final Rule – Illicit Discharge Detection and Elimination Minimum Control Measure”.

Building and Codes Department Report

Al Gaspari reported 124 building permits were issued in November, totaling \$18,209 in permit fees. The number of permits issued to date is 1,075, almost triple the usual due to the re-roofing activities. The last Lot in Waynebrook has sold recently, a group is looking to lease/purchase Uppatinas School property for weekly prayer services, and since the week of Thanksgiving, the Township offices were painted and the carpeting replaced.

Police Chief's Report

Cary Vargo reported 1,159 calls were logged in November, including 2 criminal arrests.

Public Works Department Report

Mike Heckman reported the Public Works staff are working on preventive maintenance on Township vehicles, tree trimming activity continues for sight distance and snow removal equipment clearance, the Department responded to (2) snow/ice removal events, and heavy use of the yard waste dumpsters continues.

Land Development

Route 100 WWTF Phase II Construction - Escrow Release #1. Pulte Homes is requesting the first escrow release, in the amount of \$2,064,473.46, for the construction of the Route 100 WWTF Phase II. ARRO personnel have reviewed the request and recommend the release. The project is progressing on schedule. Mr. Kerr moved, seconded by Mr. Donatelli, to release \$2,064,473.46 to Pulte. The Motion carried unanimously.

Reserve at Waynebrook - Escrow Release #3. The David Cutler Group is requesting the release of \$252,760.90 for storm water basin and roadway work. This is the first release requested in over 5 years. The remaining escrow balance of \$288,000 will be adequate for trail improvements and asbuilts. Cutler's outstanding invoices (180+ days) were discussed. Mr. Kerr moved, seconded by Mr. Donatelli, release the \$252,760.90 following a commitment from Cutler to bring their receivables current. The Motion carried unanimously.

ADMINISTRATION

2015 Budget and Tax Millage Rate Resolution. Jill Bukata advised that the proposed 2015 Budget, totaling \$8,164,455, was reviewed and discussed at the October, November and December Supervisors Workshops. No tax increase is proposed – the millage will remain 1.034. The total budget includes the General Operating Fund, Capital Reserve, Solid Waste, Liquid Fuels, Storm Water Management, and Act 209 Impact Fund. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt **Resolution #12-15-14-09**, establishing the 2015 Budget at \$8,164,455, and a 1.034 real estate tax millage plus .097 Hydrant Tax for applicable properties. The Motion carried unanimously.

Employee Pension Plan Contribution Rates. The Township is required to annually state the employees' contribution rates to the Pension Plans for the following year. For 2015, the Non-Uniformed Employees will contribute 5% of Salary, the Uniformed (Police) Employees will contribute 3% of Salary.

Mr. Kerr moved, seconded by Mr. Donatelli, to adopt **Resolutions #12-15-14-10 and #12-15-14-11**, respectively, establishing the employees' contribution rates for 2015. The Motion carried unanimously.

2015 Fee Schedule Resolution. The 2015 Fee Schedule includes a few minor increases in building permit fees, township consultants' rates, subdivision/land development application fees, and township park/field use fees. Mr. Kerr moved, seconded by Mr. Donatelli, to adopt **Resolution #12-15-14-12**, establishing the 2015 Fee Schedule. The Motion carried unanimously.

2015 Emergency Services Providers. Mr. Kerr moved, seconded by Mr. Donatelli, to adopt **Resolution #12-15-14-13**, which states the Agencies providing emergency service response to Upper Uwchlan Township: Lionville Fire Company, Ludwigs Corner Fire Company, East Brandywine Fire Company, Glenmoore Fire Company, Uwchlan Ambulance Corps, Ludwigs Corner QRS, Public Works employees, Township Police employees, East Brandywine Fire Company QRS, Glenmoore Fire Company QRS. The Motion carried unanimously.

Open Session

Richard Ruth wished everyone a fire-safe Holiday.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary